



Check: \_\_\_\_\_

Date: \_\_\_\_\_

**SOUTH CAROLINA RECIPROCITY APPLICATION**

Type of License Applying For: \_\_\_EL \_\_\_HV \_\_\_PL (one trade per application)

**\*\*NOTE\*\* IN ORDER TO RECIPROCATATE INTO OHIO FOR ANY TRADE LISTED ABOVE, THE APPLICANT MUST CURRENTLY HOLD A SOUTH CAROLINA LICENSE and had tested with South Carolina to obtain them. (if you obtained the South Carolina license via Grandfathering or Reciprocity you are not permitted to reciprocate into Ohio – you MUST apply to take the Ohio Exam.) \*\*Those approved to Reciprocate into Ohio will be required to take the Ohio Business and Law Exam.**

Full Name: \_\_\_\_\_  
First Last M.I.

Street Address \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ E-mail \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_-\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_-\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

South Carolina License(s) #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_ No \_\_\_

Are you a US Citizen? Yes \_\_\_ No \_\_\_ or Are you a Legal Alien? Yes \_\_\_ No \_\_\_

**NOTE: If approved and issued; you MUST assign your license to a “Contracting Company” as defined by ORC 4740.01. Please indicate the contracting company name and your job title below**

Contracting Company Name: \_\_\_\_\_

Company Mailing Address: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Your Position/Title (circle one): Owner Employee Partner

**\*\*You must provide: a current Certificate of Liability Insurance form, including without limit, complete operations coverage, in the amount of at least five hundred thousand dollars. Along with 3 copies of permits that you or the contracting company pulled in the last 3 years installing the trade you are applying for.**

*I solemnly swear or affirm the information I have supplied on this application is complete and true to the best of my knowledge.*

Signature: \_\_\_\_\_ Print Full Name: \_\_\_\_\_

**THIS APPLICATION MUST BE PROPERLY NOTARIZED**

Subscribed and duly sworn before me according to law, by the above named applicant: \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ in the County of \_\_\_\_\_, State of \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

Nonrefundable Application fee: **\$25.00 (per trade)**

Payable to: **Treasurer State of Ohio**

Mail To: **Ohio Construction Industry Licensing Board  
6606 Tussing Road, P.O. Box 4009  
Reynoldsburg, Ohio 43068-9009**



**For Board Use Only**

**APPROVED:** \_\_\_\_\_

**DENIED:** \_\_\_\_\_