



BROKER

TRANSFER / REACTIVATION APPLICATION

- This form is interactive. You may, before printing, type your responses directly onto the form.
Incomplete applications and those that are filled out incorrectly will be returned for correction.
A check or money order for any fees, made payable to the Division of Real Estate & Professional Licensing, must accompany this application. Cash will not be accepted.

FOR DIVISION USE ONLY
FILE NUMBER

Individual fees are listed below or in the reactivation fee schedule on page 2.

APPLICANT INFORMATION

Form fields for Applicant Information: FILE NUMBER, FIRST NAME, MIDDLE NAME, LAST NAME, SUFFIX, HOME ADDRESS, CITY, STATE, ZIP CODE, COUNTY, HOME PHONE, E-MAIL ADDRESS.

BROKERAGE INFORMATION: Enter the information for the company you plan to be associated with in the section below. SOLE Brokers must complete this section even if the information is the same as entered above.

Form fields for Brokerage Information: COMPANY FILE NUMBER, COMPANY NAME, MAIN BUSINESS ADDRESS, DOING BUSINESS AS (D.B.A.) NAME, CITY, STATE, ZIP CODE, BUSINESS PHONE.

REASON FOR COMPLETING THIS FORM (Check all that apply. Remit one application fee per form even if you check multiple boxes.)
If return of a license is required, include the ORIGINAL license and company addendum.
If original license is lost, please remit a Change Application - Individual with a \$25 fee.

- TRANSFER TO A NEW BROKERAGE - \$25 fee
TRANSFER FROM A CORPORATE BROKERAGE TO AN INDIVIDUAL (SOLE) BROKER - \$25 fee
REACTIVATE LICENSE FROM INACTIVE STATUS - \$25 fee
REACTIVATE LICENSE TO ACTIVE STATUS FROM RENEWAL SUSPENSION - see fee schedule on page 2
REACTIVATE LICENSE TO INACTIVE STATUS FROM RENEWAL SUSPENSION - see fee schedule on page 2
REACTIVATE LICENSE TO ACTIVE STATUS FROM 10-HOUR POST LICENSE EDUCATION SUSPENSION - \$25 fee
REACTIVATE LICENSE TO INACTIVE STATUS FROM 10-HOUR POST LICENSE EDUCATION SUSPENSION - \$25 fee
PLACE BROKER LICENSE IN INACTIVE STATUS - no fee
PLACE SALESPERSON LICENSE IN INACTIVE STATUS AND REQUEST BROKER LICENSE - \$25 fee
PLACE BROKER LICENSE IN INACTIVE STATUS AND REQUEST SALESPERSON LICENSE - \$25 fee
REACTIVATE LICENSE TO ACTIVE STATUS FROM ENFORCEMENT ACTION - \$25 fee
REACTIVATE LICENSE TO INACTIVE STATUS FROM ENFORCEMENT ACTION - \$25 fee

PLEASE COMPLETE PAGES 1 AND 2 OF THIS FORM

NOTICE: This application and the information contained therein, except for the social security number, is public record pursuant to Ohio Revised Code 149.43.
NOTICE: Refusal of check payment by the drawer's bank may result in a one-hundred-dollar fee to the superintendent or rejection or withdrawal of approval of this application.

Licensees reactivating from **Renewal/Continuing Education Suspension** owe the following fees:

| Renewal Fee | Late Renewal Penalty | Reactivation Fee | Total | Licensees who have paid the \$180.00 renewal fee should remit the Late Renewal Penalty and the Reactivation Fee |
|-------------|----------------------|------------------|----------|---|
| \$180.00 | \$90.00 | \$25.00 | \$295.00 | |

ETHICAL CONDUCT AND LEGAL HISTORY

- PLEASE ATTACH A **COMPLETE EXPLANATION** FOR ANY QUESTIONS ANSWERED "YES."
- QUESTIONS CONCERNING PROFESSIONAL LICENSES APPLY TO **ALL PROFESSIONAL LICENSES** REGARDLESS OF PROFESSION.

SINCE your most recent filing of an application for Ohio real estate licensure, renewal or transfer/reactivation application, have you:

| | | |
|-----|----|--|
| YES | NO | been disciplined in any manner by any public entity or professional or trade association for any violation of any professional licensing law, regulation or ethical rule? |
| YES | NO | been refused or denied any professional license or registration by any public entity? |
| YES | NO | had any professional license revoked, suspended or limited in any way for any reason? * If license is currently suspended, check "yes." SUSPENSION REASON: _____ |
| YES | NO | been notified by any public entity or professional or trade association that you were under investigation for any violation of any professional licensing law, regulation or ethical rule? |
| YES | NO | been the subject of any unsatisfied judgments? |
| YES | NO | been convicted of, plead guilty to or been granted intervention in lieu of conviction for any unlawful conduct excluding minor traffic violations? LIST: _____ |

THE APPLICANT MUST COMPLETE THE FOLLOWING CERTIFICATION

I certify that all of the statements on this application and all of the attached materials are complete and accurate. I understand that any false statement on this form may subject me to criminal prosecution and the loss of my Ohio real estate license.

SIGNATURE OF APPLICANT

DATE

THE SPONSORING BROKER MUST COMPLETE THE FOLLOWING CERTIFICATION ONLY IF THE APPLICANT IS REQUESTING A SALESPERSON LICENSE (PLACING BROKER LICENSE IN INACTIVE STATUS)

I hereby certify that, from the investigations made by me, I find the above listed applicant for a real estate license is honest, truthful and of good reputation. I understand that any false statement on this form that is known to me at the time of my signing may subject me to criminal prosecution and the loss of my Ohio real estate license.

NAME OF BROKER (please type or print)

FILE NUMBER

SIGNATURE OF BROKER

DATE