



Ohio Board of Building Appeals

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John Kasich
Governor

Karl H. Schneider
Chairman

REQUEST FOR APPEAL HEARING

General Instructions: In accordance with Chapter 119 of the ORC, you have 30 days from the mailing date of an adjudication order or date of receipt of a citation to request an appeal hearing. Complete the form below with all information required. Include with your request a copy of the adjudication/citation order. Also check the method of payment for the \$200.00 processing fee. If paying by check make payable to the "Treasurer, State of Ohio" and mail to the address listed above. If paying by credit card provide an email address below.

APPLICANT

Name: _____ Date: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: _____
E-Mail: _____

OWNER

Name: _____ Date: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: _____
E-Mail: _____
Method of Payment: Check Credit Card—E-mail Address: _____

ADJUDICATION /CITATION ORDER INFORMATION

Adjudication/Citation Order Number: _____
Building Department Issuing Order: _____
Fire Department with Jurisdiction: _____
County in Which Project is Located: _____

ITEM(S) BEING APPEALED

(List Items Being Appealed by Correction Letter Number and/or Item Number)

